



**Gulf County Board of County Commissioners**  
**1000 Cecil G. Costin Sr. Blvd. – Room 302**  
**Port St. Joe, Florida, 32456**  
**850-229-6106 (PH) 850-564-7503(FAX)**

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**REQUEST FOR QUOTATION**  
**UNIFORM CLOTHING - PUBLIC WORKS DEPARTMENT**  
**Bid #1718-24**

The Gulf County BOCC is currently soliciting price quotations from any person, company or corporation interested, to establish a multi-year contract for the rental and/or purchase of uniform clothing for the Public Works Department, as specified herein.

QUOTATIONS WILL BE RECEIVED UNTIL **4:00PM (ET), September 14, 2018** IN THE CLERK'S OFFICE AT 1000 CECIL G. COSTIN SR. BLVD, ROOM 149, PORT ST. JOE, FL 32456. Bids will be opened at this location on Monday, September 17, 2018 at 10:00 a.m. ET.

Please indicate on the envelope **YOUR COMPANY NAME**, that this is a **SEALED BID** and include the **BID NUMBER**.

If you need any additional information regarding this Request for Quotation, please contact Denise Manuel, at (850) 705-1794.

**SECTION I - SPECIFICATIONS/SPECIAL CONDITIONS**

A. **Intent**

The intent of this Request for Quotation is to establish a multi-year contract for the purchase of uniform clothing, delivered, as and when needed. These items will be ordered by the Public Works Department.

B. **Contract Period**

The initial contract period shall be five (5) years, commencing upon award by the appropriate County officials.

The County reserves the right to renew this agreement for two (2) additional one-year periods subject to vendor acceptance, satisfactory performance, and determination that renewal will be in the best interest of the County. All terms, prices and conditions shall remain firm for the initial period of the contract, and any renewal period.

In the event delivery/service is scheduled to end because of the expiration of this contract, the Contractor shall continue to deliver/service upon the request of the Public Works Director. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Contractor shall be compensated for the product/service at the rate in effect when this extension clause is invoked by the County.

C. Quantities

No warranty or guarantee is given or implied as to the total amount to be purchased as a result of this contract. The quantities stated in this Request for Quotation are estimates of annual usage, to be used for tabulation/comparison purposes only. Items will be ordered as needed.

D. Basis of Award

Award will be made to the lowest responsive, responsible bidder based on the grand total.

E. Pricing

All prices bid shall be F.O.B. destination/delivered to Gulf County Public Works, 725 Knowles Ave., Port St. Joe, FL 32456.

No minimum order quantities shall be stipulated by bidders.

F. Delivery

Delivery time for all standard sized garments specified herein shall not exceed twenty-one (21) calendar days.

Bidders are to state the number of calendar days after receipt of an order required for delivery. The County seeks a source of supply that will provide accurate and timely delivery. The awarded bidder must adhere to delivery schedules. If, in the opinion of the Public Works Director, the successful bidder(s) fail at any time to meet the requirements herein, including the delivery requirements, then the contract may be cancelled upon written notice. See Section II - General Conditions, (6) "Delivery," and (10) "Default," for additional information.

G. Addenda

The issuance of a written addendum is the only official method whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this Request for Quotation solicitation the County will attempt to notify all known prospective Bidders, however, it shall be the responsibility of each Bidder, prior to submitting their bid, to contact the Clerk's Office at (850) 229-6112 to determine if addenda were issued and to make such addenda a part of their Quotation. Addenda will be posted to the County's website.

H. References

Bidders are to provide reference information in their bid proposal for other customers that currently, or have in the past, purchased an assortment and quantity of items similar to those contained in this bid, from your firm. Bidders must have experience in fulfilling similar contracts in order to be considered responsible.

I. Service Required

Successful bidder shall provide the following services at no extra charge:

Measuring/sizing of employees for accurate ordering.

The service of measuring must be performed at the Public Works Department.

J. Brands

Quotes will be accepted for the specified brands and styles as well as equivalent brands.

Bidders must be prepared to furnish a sample of each garment to the County, if requested, within ten (10) calendar days of bid opening. If the County does not receive samples within ten (10) calendar days after a request, the bid will be rejected.

K. Detail Specifications

1. See Bid Proposal form for detailed item and quantity information.
2. Packaging: Items shall be delivered in separate packages labeled with each employee's name.
3. Any item that is delivered with damage will not be accepted and must be replaced within ten days after notification that a replacement is required. Vendor must retrieve any rejected items.

4. Shirts will either be screen printed OR will be embroidered with "Gulf County BOCC" logo approximately 3.5"x2.5"; with "Public Works" embroidered beneath. Price bid for each shirt to include screen print/embroidery.
5. County will provide selected vendor the art work for logo in a .pdf file.
6. Shirt colors/sizes will be selected at time of order.

L. Insurance

The contractor shall not commence operations, construction and/or installation of improvements pursuant to the terms of this agreement until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the Gulf County BOCC Risk Manager.

The following insurance coverage shall be required.

A. Workers' Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees). The Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance

- 1) Naming the Gulf County BOCC as an additional insured, on General Liability Insurance only, in connection with work being done under this contract.
- 2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

C. Real & Personal Property Insurance

The Contractor is responsible for any loss or damage to tools, equipment and supplies at the job site and is also responsible for any loss or damage to buildings being constructed until that building is completed and a certificate of occupancy is issued.

**LIMITS OF LIABILITY**

Type of Insurance	each occurrence	aggregate
<b>GENERAL LIABILITY</b>		
<i>MINIMUM \$200,000/\$300,000 OCCURRENCE/AGGREGATE</i>		
XX comprehensive form		
XX premises - operations	bodily injury	
— explosion & collapse hazard	property damage	
— underground hazard		
XX products/completed operations hazard	bodily injury and property damage	
XX contractual insurance	combined	
XX broad form property damage		
XX independent contractors		
XX personal injury	personal injury	
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<b>AUTOMOBILE LIABILITY</b>		
<i>MINIMUM \$200,000/\$300,000 OCCURRENCE/AGGREGATE</i>		
	bodily injury (each person)	
	bodily injury (each accident)	
XX comprehensive form	property damage	
XX owned	bodily injury and property damage	
XX hired	combined	
XX non-owned		
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<b>REAL &amp; PERSONAL PROPERTY</b>		
XX comprehensive form	Organization must show proof they have this coverage.	
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<b>EXCESS LIABILITY</b>		
— umbrella form	bodily injury and property damage	
— other than umbrella	combined	\$2,000,000. \$2,000,000.
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The certification or proof of insurance must contain a provision for notification to the County ten (10) days in advance of any material change in coverage or cancellation.

The successful bidder shall furnish to the County the certification or proof of insurance required by the provisions set forth above, within ten (10) days after notification of award of contract. Certificate(s) to be issued to Gulf County BOCC, Attention Risk Manager, 1000 Cecil Costin Sr. Blvd, Room 301A, Port St. Joe, Florida, 32456.

M. Questions and Communication

All questions regarding the solicitation are to be submitted in writing to the Public Works Dept., 725 Knowles Ave, Port St. Joe, Florida 32456, fax (850) 665-3429 or email [mcothran@gulfcountry-fl.gov](mailto:mcothran@gulfcountry-fl.gov) All questions must include the inquiring firm's name, address, telephone number and solicitation name and number. Questions must be received at least five (5) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Any addendum necessary to answer questions will be posted to the County's website, and it is the Bidder's responsibility to obtain all addenda before submitting a response to the solicitation.

SECTION II - GENERAL CONDITIONS

- 1. Submission and Receipt of Quotations
  - 1.1. Bidders must use the form furnished by the County.
  - 1.2. Quotes having any erasures or corrections must be initialed by the bidder in ink. Bid shall be typewritten or filled in with pen and ink. Manual signature must be in ink.
  - 1.3. It will be the sole responsibility of the bidder to have their quote delivered to the Clerk’s office before the closing hour and date shown for receipt of quotes.
  - 1.4. Your sealed quote envelope should show the following information:
    - 1.4.1. Your return mailing address in the upper left-hand corner.
    - 1.4.2. Quote Number - write or type the quote number that appears on the first page of the quote form on the front of the envelope.
    - 1.4.3. Quote Items - write or type the title of the request for quotation on the front of the envelope.
  - 1.5. Use the following address for delivery of quotes:  
  
Gulf County Clerk of Courts  
1000 Cecil G. Costin Sr. Blvd. – Room 149  
Port St. Joe, Florida 32456
  - 1.6. Late quotes will not be considered and will be returned unopened.
  - 1.7. Quotes transmitted by email or facsimile will NOT be accepted.
- 2. Completion of Quotation Forms  
  
Bidder is to fill in all of the blank spaces on the quote forms and return all numbered pages. Bidder should initial each page at the bottom to indicate he has read and understands the provisions contained on that page.
- 3. Signature Required  
  
All quotes must show the company name and be signed by a company officer or employee who has the authority to bind the company or firm by their signature. **UNSIGNED QUOTES WILL BE REJECTED.** All manual signatures must be original - no rubber stamp, photocopy, etc.
- 4. Prices to be Firm  
  
Bidder certifies that prices, terms and conditions in the quote will be firm for acceptance for a period of ninety (90) days from the date of bid opening unless otherwise stated by the County. Quotes may not be before the expiration of ninety (90) days. Prices shall be firm, with no escalator clauses unless specified by the County. Quotes may be withdrawn after ninety (90) days only upon written notification to the County.

- 5. Extensions  
  
If there is an error in extensions (mathematical calculations), unit prices will prevail.
- 6. Delivery
  - 6.1. All items are to be prices F.O.B. delivered with freight charges prepaid and included, to designated addresses as specified by the County on its purchase order(s) or in letter(s) of authorization.
  - 6.2. Bidder must state specific number of calendar days required for delivery of each item bid in appropriate space on the quote pages for consideration of award of this request for quotation.
  - 6.3. Delivery time will be a factor for any orders placed as a result of this quote. The County reserves the right to cancel such order(s) or any part thereof, without obligation, if delivery is not made within the time(s) specified herein and hold the vendor in default. (See Section 10.)
- 7. Signed Quotation Considered an Offer  
  
This signed quote is considered an offer on the part of the bidder, which offer shall be considered accepted upon approval by the County Commission of the Gulf County BOCC (if required). The Gulf County BOCC will issue a purchase order or a letter of authorization to the successful bidder, as authorization for delivery of the items awarded subject to requirements of detailed specifications and those contained herein.  
  
In the event of default on the part of the bidder after such acceptance, the County may take such action as it deems appropriate including legal action for damages or specific performance.
- 8. Quality  
  
All materials used for the manufacture or construction of any supplies, materials or equipment covered by this request for quotation shall be new. The items bid must be new, the latest model, of the best quality and highest grade workmanship unless otherwise specified in this bid by the County.
- 9. Brand Names  
  
Whenever proprietary names are used, (whether or not followed by the words "or approved equal"), the item(s) will be subject to acceptance and/or approval by authorized County personnel, and said personnel will deem it their prerogative to select the item(s) which are lowest bid, item by item, meeting specifications from the information furnished by the bidder with the quote and/or sample inspection or testing of the item(s) called for herein.
- 10. Default Provisions  
  
In the event of default by the bidder, the County the right to procure the item(s) bid from other sources and will hold the bidder responsible for excess costs

incurred as a result. A contractor who defaults on a County contract may be banned from doing business with the County for a period of 36 months from the date of default.

- 11. **Samples**  
Samples, when requested, must be furnished at, or before, quote opening, (unless otherwise specified), and will be delivered at no charge to the County. If not used and/or destroyed in testing, said sample(s) will, at bidder's request, be returned within thirty (30) days of quote award at bidder's expense. If requested by the County, samples and/or inspection of like items are to be made available in the northwest Florida area.
- 12. **Acceptance of Materials**  
The material delivered as a result of this quote shall remain the property of the seller until a physical inspection and actual usage of the item(s) is made and thereafter deemed acceptable to the satisfaction of the County, in compliance with the terms and specifications contained herein. In the event that the item(s) supplied to the County is/are found to be defective, or does/do not conform to specifications, the County reserves the right to cancel the order upon written notice to the seller and return the item(s) to the seller at the seller's expense.
- 13. **Manufacturers' Certifications**  
The County reserves the right to obtain separate manufacturer certification of all statements made in the bid.
- 14. **Copyrights and Patent Rights**  
Bidder warrants that there has been no violation of copyrights or patent rights in manufacturing, producing and/or selling the item(s) ordered or shipped as a result of this bid, and successful bidder agrees to hold the County harmless from any and all liability, loss or expense by any such violation.
- 15. **Laws and Regulations**  
All applicable laws and regulations of the Federal government, the State of Florida, and ordinances of the Gulf County BOCC will apply to any resulting request for quotation award.
- 16. **Taxes**  
The Gulf County BOCC is exempt from any taxes imposed by the State and Federal government. Exemption certificates will be provided upon request. State sales tax exemption certificate #85-8012621922C-0 applies and appears on each purchase order.
- 17. **Conflict of Instructions**  
If a conflict exists between the General Conditions and instructions contained herein, and the Specific Conditions and instructions contained herein, the specifics shall govern.
- 18. **Exceptions to Specifications**

For purposes of evaluation, bidder must indicate any exception to the specifications, terms, and/or conditions, no matter how minor. This includes any agreement or contract forms supplied by the bidder that are required to be signed by the County. If exceptions are not stated by the bidder, in his quotation, it will be understood that the item(s)/services fully comply with the specifications, terms and/or conditions stated by the County. Exceptions are to be listed by the bidder on an attachment included with his quote. The County will not determine exceptions based on a review of any attached sales or manufacturer's literature.

- 19. **Warranties**  
The Gulf County BOCC will not accept any disclaimer of the warranties of merchantability and fitness for a particular purpose for the product(s) offered. Proposals will clearly state any additional warranties and guarantees against defective materials and workmanship. A copy of the complete manufacturer's warranty statement is to be submitted with the bid.
- 20. **Retention of Records and Right to Access Clause**  
The successful bidder shall preserve and make available all financial records, supporting documents, statistical records, and any other documents pertinent to this contract for a period of five (5) years after termination of this contract; or if an audit has been initiated and audit findings have not been resolved at the end of these five (5) years, the records shall be retained until resolution of audit finding.
- 21. **Qualifications/Inspection**  
Quotes will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The County reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Public Works Director reserves the right to reject quotes where evidence or evaluation is determined to indicate inability to perform.
- 22. **Anti-collusion Statement**  
By submitting this quote, the bidder affirms that this quote is without previous understanding, agreement, or connection with any person, business, or corporation submitting a quote for the same materials, supplies, or equipment, and that this quote is in all respects fair, and without collusion or fraud.  
  
Additionally, bidder agrees to abide by all conditions of this quote and certifies that they are authorized to sign this quote for the bidder. In submitting a quote to the Gulf County BOCC, the bidder offers and agrees that if the quote is accepted, the bidder will convey, sell, assign or transfer to the Gulf County BOCC all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the Gulf County BOCC.



- At the County's discretion, such assignment shall be made and become effective at the time the County tenders final payment to the bidder.
23. Indemnification  
Contractor covenants and agrees that it will indemnify and hold harmless the County and all of the County's officers, agents, and employees from any claim, loss, damage, costs, charge or expense arising out of any act, action, neglect or omission by contractor during the performance of the contract, whether direct, or indirect, and whether to any person or property to which the County of said parties may be subject, except that neither the contractor nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of County or any of its officers, agents, or employees.
24. Reservation for Rejections and Award  
The County reserves the right to accept or reject any or all quotes or parts of quotes, to waive irregularities and technicalities, and to request re-bids. The County also reserves the right to award the contract on such items the County deems will best serve the interests of the County. The County further reserves the right to order on a "split order" basis, or such combination as shall best serve the interests of the County unless otherwise specified.
25. Interpretations  
Any questions concerning the conditions and specifications contained in this request for quotation should be submitted in writing and received by the Public Works Department no later than seven (7) calendar days prior to the quote opening. The Gulf County BOCC shall not be responsible for oral interpretations given by any County personnel or representative or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.
26. Failure to Respond  
If you elect not to bid, please return enclosed "Statement of No Response" form by the bid due date, and state your reason(s) for not bidding. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Response" form, may result in your name being removed from our mailing list.
27. Quote Tabulations  
Bidders who wish to receive a copy of the tabulation sheet should request it by enclosing a stamped, self addressed envelope with their quote, or by requesting a tabulation sheet be sent to their fax machine. Quote results will not be given out by telephone. The County does not notify unsuccessful bidders of contract awards.
28. Assignment  
Successful bidder may not assign or transfer this contract, in whole or part, without prior written approval of the Gulf County BOCC.
29. Termination for Convenience of County  
Upon seven (7) calendar days written notice delivered by certified mail, return receipt requested, to the successful bidder, the County may without cause and without prejudice to any other right or remedy, terminate the agreement for the County's convenience whenever the County determines that such termination is in the best interest of the County. Where the agreement is terminated for the convenience of the County the notice of termination to the successful bidder must state that the contract is being terminated for the convenience of the County under the termination clause and the extent of the termination. Upon receipt of such notice, the contractor shall promptly discontinue all work at the time and to the extent indicated on the notice of termination, terminate all outstanding sub-contractors and purchase orders to the extent that they relate to the terminated portion of the contract and refrain from placing further orders and subcontracts except as they may be necessary, and complete any continued portions of the work.
30. Public Entity Crimes  
In accordance with Florida State Statute 287.133 (2)(a): A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
31. Governing Procedures  
This request for quotation is governed by the BOCC's Purchasing Policy. A copy of the policy is available for review at the County Administrative office.
32. Identical Tie Bids  
In accordance with Section 287.087, State of Florida Statutes, preference shall be given to businesses with Drug-free Workplace Programs. Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process.  
Established procedures for processing tie bids will be followed if none of the tied vendors have a Drug-free Workplace Program. In order to have a Drug-free Workplace Program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States of any State, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- 33. Invoicing/Payment  
  
All invoices should be sent to Gulf County BOCC, Accounts Payable, 1000 Cecil G. Costin Blvd, Room 138 Port St., Joe, Florida, 32456. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of merchandise and a proper invoice. The County will attempt to pay within fewer days if bidder offers a payment discount. The County cannot make advance payments, make deposits in advance of receipt of goods, or pay C.O.D.
- 34. Optional Contract Usage  
  
As provided in Section 287.042(17), Florida Statutes, State of Florida agencies may purchase from a contract resulting from this solicitation, provided the Department of Management Services, Division of Purchasing, has certified its use to be cost effective and in the best interest of the State. Contractor(s) may sell such commodities or services certified by the Division to State of Florida agencies at the contractor's option.
- 35. Non Discrimination  
  
There shall be no discrimination as to race, color, religion, gender, national origin, ancestry, and physical or mental disability in the operations conducted under

- this contract. Included as applicable activities by the contractor under this section are the solicitation for, or purchase of, goods or services, or the subcontracting of work in performance of this contract.
- 36. Notice To Contractor  
  
The employment of unauthorized aliens by any contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.
- 37. Costs Incurred by Bidders  
  
All expenses associated with the preparation and/or presentation and submission of bids to the County, or any work performed in connection therewith, shall be the sole responsibility of the Bidder and shall not be reimbursed by the County.
- 38. Public Records
  - 1) Any material submitted in response to this solicitation will become a public document pursuant to Section 119.071, Florida Statutes. This includes material which the responding bidder/proposer might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission, effective after opening pursuant to Section 119.071, Florida Statutes.
  - 2.1) The Gulf County BOCC is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:
    - a. Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the service;
    - b. Provide the public with access to such public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed that provided in chapter 119, Fla. Stat., or as otherwise provided by law;
    - c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
    - d. Meet all requirements for retaining public records and transfer to the County, at no cost, all public records possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the agency.
  - 2.2) The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement and the County shall enforce the Default in accordance with the provisions set herein.

**SECTION III – PROPOSAL IMPORTANT!!!**

BID #1718-24

**BID MUST BE SIGNED TO BE CONSIDERED FOR AWARD  
PER GENERAL CONDITIONS SECTION 3**

Item No.	Estimated Quantity	Description	Unit Price	Total
		<b><i>Men's Uniforms</i></b>		
1.*	135	Men's Shirt – Hanes SS Beefy T Style 5190, Standard sizes (xs-xl), Extended sizes (2xl-3xl) or Equivalent	\$ _____	\$ _____
2.*	54	Men's Shirt – Hanes LS Beefy T Style 5596, Standard sizes (xs-xl), Extended sizes (2xl-3xl) or Equivalent	\$ _____	\$ _____
3.	135	Men's Shirt- Port Authority Polo No. K110P, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
4.	100	Men's Shirt – Dickies SS Ventilated Performance Shirt Item# LS516, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
5.	35	Men's Shirt – Dickies SS Ventilated Performance Shirt Item# LL516, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
		<b><i>Women's Uniforms</i></b>		
6.*	5	Women's Shirt – Hanes SS Beefy T Style 5190, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
7.*	2	Women's Shirt – Hanes LS Beefy T Style 5596, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
8.	5	Women's Shirt- Port Authority Polo No. K110P, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
9.	5	Women's Shirt – Dickies SS Industrial Work Shirt Item# FS5350, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
10.	5	Women's Shirt – Dickies LS Industrial Work Shirt Item# FL5350, Standard sizes (xs-xl), Extended sizes (2xl-4xl) or Equivalent	\$ _____	\$ _____
*		Price Quoted should be for single color screen print for these items only.		
		<b>GRAND TOTAL</b>	\$ _____	

Bidder Name \_\_\_\_\_

State when oversize charges apply, and what is the extra charge for oversize item:

Men's Shirt - No. 5190, sizes _____, extra charge \$ _____ per item
Men's Shirt - No. 5596, sizes _____, extra charge \$ _____ per item
Men's Shirt - No. K110P, sizes _____, extra charge \$ _____ per item
Men's Shirt - No. LS516, sizes _____, extra charge \$ _____ per item
Men's Shirt- No. LL516, sizes _____, extra charge \$ _____ per item

Women's Shirt - Style No. 5190, sizes _____, extra charge \$ _____ per item
Women's Shirt - No. 5596 sizes _____, extra charge \$ _____ per item
Women's Shirt - No. K110P, sizes _____, extra charge \$ _____ per item
Women's Shirt - No. FS5350, sizes _____, extra charge \$ _____ per item
Women's Shirt- No. FL5350, sizes _____, extra charge \$ _____ per item

Delivery time after receipt of order \_\_\_\_\_ calendar days (delivery time for all standard sized garments specified herein shall not exceed 21 calendar days)

		<i>Other Items: (11-19 Optional)</i>	Unit Price
11.	Shop Towels	Flat Rate for an Inventory of 50 per week Flat Rate for an Inventory of 100 per week	\$ _____ \$ _____
		Flat Rate for an Inventory of 150 per week Flat Rate for a Inventory of 200 per week	\$ _____ \$ _____
12.	Mats	Initial Setup Charge 3 x 5 per week per mat	\$ _____ \$ _____
		4 x 6 per week per mat 3 x 10 per week per mat	\$ _____ \$ _____
13.		Wipers/Towels _____ Size	\$ _____
14.		Aerosol Air Fresheners (per case)	\$ _____
15.		Auto Air Fresh Dispenser	\$ _____

Bidder Name \_\_\_\_\_

	<i>Other Items Continued:</i>	Unit Price
16.	Soap (per case) <b>**please list brand name</b>	\$ _____
17.	Soap Dispensers	\$ _____
18.	Degreaser Soap	\$ _____
19.	Degreaser Dispenser	\$ _____
20.	Price Increase (%) Per Year ( <b>After Initial 2 Year Agreement</b> )	\$ _____

Provide references for other customers that currently, or have in the past, purchased an assortment and quantity of items similar to those contained in this bid, from your firm:

Name of Customer \_\_\_\_\_  
Contact Name and Telephone Number \_\_\_\_\_  
Description of Contract, Dates \_\_\_\_\_  
\_\_\_\_\_

Name of Customer \_\_\_\_\_  
Contact Name and Telephone Number \_\_\_\_\_  
Description of Contract, Dates \_\_\_\_\_  
\_\_\_\_\_

Name of Customer \_\_\_\_\_  
Contact Name and Telephone Number \_\_\_\_\_  
Description of Contract, Dates \_\_\_\_\_  
\_\_\_\_\_

(use attachments if necessary)

Bidder Name \_\_\_\_\_

If awarded the contract resulting from this bid, will your company agree to extend the same prices, terms and conditions to other governmental entities? (Note -- Optional, agreement not required for contract award.)

\_\_\_\_\_Yes \_\_\_\_\_No

If awarded the contract resulting from this bid, will your company agree to sell additional items at the awarded contract price? Yes\_\_\_\_\_No \_\_\_\_\_

State the time period applicable for such additional purchases: \_\_\_\_\_

Conflict of Interest: For purposes of determining any possible conflict of interest, all bidders must disclose if any Gulf County BOCC employee is also an owner, corporate officer, or employee of their business. Indicate either "Yes" (a County employee is also associated with your business), or "No". If yes, give person(s) name(s) and position(s) with your business. (Note: If answer is "Yes", you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313.)

No \_\_\_\_\_ Yes \_\_\_\_\_ Name & position \_\_\_\_\_

Drug-Free Workplace: Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process. If bidder's company has a Drug-free Workplace Program as outlined in General Conditions, section 32., so certify below:

Yes, bidder has a drug-free workplace program \_\_\_\_\_ No \_\_\_\_\_

Is your company a Small Business Enterprise? (if yes, please provide a copy of your certification)

Yes \_\_\_\_\_ No \_\_\_\_\_

Name & address of company submitting bid:

.....  
.....  
..... zip .....

Federal Employer Identification #: .....

Telephone number: .....

"Fax" number: .....

Email: .....

Acknowledgment of the following Addenda is noted:

Addendum Number(s)\_\_\_\_\_Date(s) Issued \_\_\_\_\_

**Manual signature of company officer: .....**

IMPORTANT!!! -- SIGN IN BOX ABOVE ↑, TYPE OR PRINT NAME BELOW ↓

Signer's name (typed or printed): .....

Title of signer: .....

**STATEMENT OF NO RESPONSE  
UNIFORM CLOTHING, Public Works DEPARTMENT**

If you do not intend to bid on this requirement, please complete and return this form by the bid opening deadline to the Gulf County Clerk of Court, 1000 Cecil G. Costin Sr. Blvd., Room 149, Port St. Joe, Florida 32456. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Response" form, may result in your firm's name being removed from our mailing list.

WE, the undersigned, have declined to bid on this solicitation for the following reason(s):

- \_\_\_\_\_ We do not offer this product or an equivalent
- \_\_\_\_\_ Our workload would not permit us to perform
- \_\_\_\_\_ Insufficient time to respond to the Invitation for Bid
- \_\_\_\_\_ Unable to meet specifications (explain below)
- \_\_\_\_\_ Other (specify below)

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

SIGNATURE/TITLE \_\_\_\_\_

DATE \_\_\_\_\_